Board Agenda Item June 14, 2006

ADMINISTRATIVE - 1

Adoption of Minutes - May 24, 2006, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the May 24, 2006, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the May 24, 2006, Park Authority Board meeting.

TIMING:

Board action is requested on June 14, 2006.

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Minutes of the May 24, 2006, Park Authority Board meeting

STAFF:

Michael A. Kane, Director Timothy K. White, Chief Operating Officer Nancy L. Brumit, Administrative Assistant This page was intentionally left blank.

Fairfax County Park Authority Board Meeting May 24, 2006

The Chairman convened the meeting at 7:41 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members	Staff
Harold L. Strickland, Chairman	Michael A. Kane, Director
Joanne E. Malone, Vice Chairman	Timothy K. White, Deputy Director
Frank S. Vajda, Secretary-Treasurer	Nancy L. Brumit, Administrative Assistant
Edward R. Batten, Sr.	
William G. Bouie	Charlie Bittenbring
Kevin J. Fay*	Bob Brennan
Kenneth G. Feng	Todd Johnson
Harry Glasgow	Elisa Lueck
Georgette Kohler*	Cindy Messinger
George E. Lovelace	Judy Pedersen
Gilbert S. McCutcheon	Lynn Tadlock
Winifred S. Shapiro*	
	Seema Ajrawat
*Board Members Absent	Ray Alexander
	Gail Croke
	Andi Dorlester
	Kirk Holley
	John Lehman
	Barbara Nugent
	Kay Rutledge

Guests: Citizens interested in the White Horticultural Park:

Dennis Conlen Howard Landon

Susan and Dick Carpenter

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Since there were no changes, Mr. Strickland announced that he would proceed with the Agenda as publicized. There were no objections from the Park Authority Board.

Bethany Timmes

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes - May 10, 2006 Park Authority Board Meeting

Mr. Vajda **MOVED** the Park Authority Board accept the minutes of the May 10, 2006 Park Authority Board meeting; **SECONDED** by Ms. Malone and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. Being absent from the May 10, 2006 Park Authority Board meeting, Mr. Feng **ABSTAINED** from the vote. There was no discussion on this item.

ACTION ITEMS

A-1 Planning and Development Annual Work Plan Update

This item was reviewed by the Planning and Development Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

Mr. Lovelace **MOVED** the Park Authority Board approve the Planning and Development Division Annual Work Plan for FY 2007 as part of the 2004 Park Bond Program; **SECONDED** by Mr. Glasgow and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

Chairman Strickland GAVE the GAVEL to Vice-Chairman Malone.

A-2 Amendments to the Park Authority Regulations

This item was reviewed by the Administration, Management and Budget Committee on May 24, 2006 and was approved for submission to the May 24, 2006 Park Authority Board meeting.

Mr. Strickland MOVED the Park Authority Board adopt §1.04 Dangerous Devices, §1.05 Domestic Animals, §1.07 Fishing, §1.16 Public Gathering of the Park Authority Regulations as written in Attachment 5 through 8 of the May 24, 2006 Administration, Management and Budget Committee ACTION ITEM Amendments to the Park Authority Regulations. Mr. Strickland further MOVED that a new §1.16-1 Athletic Field Use as written in Attachment 8 of the May 24, 2006 Administration, Management and Budget Committee ACTION ITEM Amendments to the Park Authority Regulations also be adopted; SECONDED by Mr. Vajda and APPROVED with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

These amendments to the Park Authority Regulations can be viewed within the Park Authority's Policy Manual, Appendix 7, on the Park Authority's website at http://www.fairfaxcounty.gov/parks/parkpolicy/parkpolicyframe.htm

Vice-Chairman Malone **RETURNED** the GAVEL to Chairman Strickland.

A-3 Approval – Lee District Park Master Plan Revision

This item was reviewed by the Planning and Development Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

Mr. Batten **MOVED** the Park Authority Board approve the Master Plan Revision for Lee District Park; **SECONDED** by Mr. Feng and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

A-4 Approval – Cooperative Agreement with the Friends of the Oakton Schoolhouse, Incorporated and the Park Foundation for Permanent Maintenance and Operation of the Schoolhouse

This item was reviewed by the Planning and Development Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

Ms. Malone **MOVED** the Park Authority Board approve the Cooperative Agreement with the Friends of the Oakton Schoolhouse, Incorporated (FOSI) to maintain and operate the Oakton Schoolhouse at the Oakton Community Park. Further, Ms. Malone also recommended support for management of an Oakton Schoolhouse maintenance endowment fund by the Fairfax County Park Foundation, Inc. Source funding for the endowment is from Chevy Chase Bank. The purpose of the fund is to provide a permanent source of routine maintenance and operating funds for FOSI or their successor; **SECONDED** by Mr. Feng and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

A-5 Scope Approval – Synthetic Turf Field Installation at Mason District Park and Wakefield Park

This item was reviewed by the Planning and Development Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the project scope to design and install synthetic turf fields at Mason District Park and Wakefield Park; **SECONDED** by Ms. Malone and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

A-6 FY 2007 Adopted Budget Plan - Revenue Fund (170)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

Mr. Lovelace **MOVED** the Park Authority Board approve the adoption of the FY 2007 Budget for the Park Revenue Fund, Fund 170; **SECONDED** by Mr. Bouie and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

INFORMATION ITEMS

I-1 FY 2006 Third Quarter Budget Status - Revenue Fund (170)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding <u>FY 2006 Third Quarter Budget Status</u> - <u>Revenue Fund (170)</u>. No action was necessary. There was no discussion on this item.

I-2 FY 2006 Third Quarter Budget Review - General County Construction Fund (303)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding FY 2006 Third Quarter Budget Review - General County Construction Fund (303) No action was necessary. There was no discussion on this item.

I-3 FY 2006 Third Quarter Budget Review and Status - General Fund (001)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding <u>FY 2006 Third Quarter Budget Review and Status - General Fund (001)</u>. No action was necessary. There was no discussion on this item.

I-4 FY 2007 Adopted Budget Plan - General County Construction Fund (303)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding <u>FY 2007 Adopted Budget Plan - General County Construction Fund (303)</u>. No action was necessary. There was no discussion on this item.

I-5 FY 2007 Adopted Budget Plan - General Fund (001)

This item was reviewed by the Administration, Management and Budget Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding FY 2007 Adopted Budget Plan - General Fund (001). No action was necessary. There was no discussion on this item.

I-6 Quarterly Status Report Update

This item was reviewed by the Planning and Development Committee on May 10, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding <u>Quarterly Status Report Update</u>. No action was necessary. There was no discussion on this item.

CHAIRMAN'S MATTERS

Park Authority Board Retreat on June 3, 2006

Mr. Strickland reminded Board Members of the upcoming Board Retreat on June 3, 2006 at the Ellmore Farm Center at Frying Pan Farm Park, which is scheduled to begin at 10:00 a.m. Board Members were invited to attend the dedication ceremony for the Marina Area Boardwalk at Lake Fairfax on June 3, 2006 at 8:00 a.m., which would be prior to the start of the Board's Retreat. Immediately following the dedication Board Members would move to Frying Pan Farm Park for their scheduled retreat.

Mr. Strickland reported that he has been discussing the Retreat Agenda with Mr. Kane and he feels that this retreat will be fairly challenging. Mr. Strickland stated that there are some major issues that will be discussed including the strategic plan and budgeting.

Mr. Strickland commended the Board Members and their Supervisors for their efforts in having valuable land transferred to the Park Authority, the 2004 bond, the upcoming 2006 bond and the proposed 2008 bond referendum, which is in the cycle.

DRAFT MINUTES

After conversation with the Chairman of the Planning Commission, Mr. Strickland reported that Mr. Kane is making arrangements for the Park Authority to make a presentation before the Planning Commission's Parks Committee regarding the Park Authority's plans for the upcoming 2006 Bond Referendum within the Capital Improvement Program. Mr. Strickland stated that we will also discuss our "intent" to a certain extent of the Park Authority's proposed 2008 Bond. The per unit proffer and a couple of other issues will be discussed.

Elly Doyle Park Service Award

Mr. Strickland reported that the Elly Doyle Park Service Award will be accepting nominations until July 7, 2006. Mr. Strickland requested that the Board Members make one or more nominations. Board Members who have questions should contact Judy Pedersen for more details.

DIRECTOR'S MATTERS

• <u>DPWES Completes Huntley Meadows Park, Barnyard Run Stream Rehabilitation Project</u>

The Department of Public Works announced that the Huntley Meadows Park, Barnyard Run Stream Rehabilitation Project was substantially completed on May 10, 2006, on time and within budget.

This project included stream rehabilitation of a segment of Barnyard Run in Huntley Meadows using bio-engineering technology and is part of the overall Stormwater Management Program. It consisted of 1,120 SY of stream bank stabilization with bio-mats, live stakes and seeding, installation of vegetated rock berms and bio-logs, a stilling basin, and other related items.

• Appointment of Recreation Center Operations Manager

Mr. Kane announced that Brian Laws had been promoted to Recreation Center Operations Manager. Mr. Laws was most recently the manager of South Run RECenter. Brian has also worked at Spring Hill and Lee District RECenters. Brian is a certified Park and Recreation Professional and has been with the Park Authority for 16 years.

Mr. Kane congratulated Mr. Laws on his promotion.

Mr. Feng also congratulated Mr. Laws for this promotion and expressed his regrets about losing him as the South Run RECenter Manager.

• Acting Manager of South Run RECenter

Mr. Kane announced that as an interim measure, Ray Alexander has been assigned to work as Acting Manager at South Run RECenter.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

STANDING COMMITTEES

Administration, Management and Budget Committee

Chairman: Mr. Feng

Members: Ms. Kohler, Ms. Malone, Mrs. Shapiro and Mr. Batten Staff: Miriam C. Morrison, Division Director for Administration

Mr. Feng, Chairman of the Administration, Management and Budget Committee (formerly Administration and Management Committee and the Budget Committee), distributed copies of the Administration and Management Committee minutes dated February 22, 2006 and the Budget Committee minutes dated January 25, 2006 and February 22, 2006.

Diversity and Succession Committee

Chairman: Ms. Kohler

Members: Messrs. Batten, Feng, Lovelace and Vajda

Staff: Leslie Amiri, Director of Human Capital Development

Mr. Batten, Member of the Diversity and Succession Committee, stated that the next committee meeting would be announced.

Elly Doyle Park Service Award Committee

Chairman: Mr. Glasgow

Members: Ms. Kohler, and Messrs. Feng, McCutcheon and Vajda

Staff: Judy Pedersen, Public Information Officer

Mr. Glasgow, Chairman of the Elly Doyle Park Service Award Committee, stated that the next committee meeting would be announced.

EXECUTIVE COMMITTEE

Chairman: Mr. Strickland

Members: Ms. Malone and Mr. Vajda

Staff: Michael. Kane, Director of the Fairfax County Park Authority

Mr. Strickland, Chairman of the Executive Committee, stated that the committee meets prior to all board meetings and on the Park Authority Board's Committee Day. Mr. Strickland distributed copies of the committee minutes dated April 26, 2006.

Funding Policy and Bond Committee

Chairman: Mr. Lovelace

Members: Ms. Malone, Mrs. Shapiro, Mr. Bouie and Mr. Fay

Staff: Tim White, Chief Operating Officer

Mr. Lovelace, Chairman of the Funding Policy and Bond Committee, stated that the next committee meeting would be announced.

Park Operations Committee

Chairman: Mr. Bouie

Members: Ms. Malone, Messrs. Fay, Lovelace and McCutcheon Staff: Todd Johnson, Division Director for Park Operations

Mr. Bouie, Chairman of the Park Operations Committee, stated that the committee minutes dated April 26, 2006 would be forthcoming. The next committee meeting would be announced.

Park Services Committee

Chairman: Mr. Batten

Members: Messrs. Glasgow, Lovelace, McCutcheon, and Vajda Staff: Charlie Bittenbring, Division Director for Park Services

Mr. Batten, Chairman of the Park Services Committee, stated that the next committee meeting is tentatively scheduled for June 14, 2006.

Planning and Development Committee

Chairman: Mrs. Shapiro

Members: Ms. Malone, Ms. Kohler, Mr. Fay and Mr. Vajda

Staff: Lynn Tadlock, Division Director for Planning and Development

Ms. Malone, Member of the Planning and Development Committee, distributed copies of the committee minutes dated May 10, 2006. The next committee meeting is scheduled for June 14, 2006.

Resource Management Committee

Chairman: Mr. Vajda

Members: Mrs. Shapiro, Messrs. Batten, Feng and Glasgow

Staff: Cindy Messinger, Division Director for Resource Management

Mr. Vajda, Chairman of the Resource Management Committee, reported that the next committee meeting would be announced.

Strategic Planning and Initiatives Committee

Chairman: Mr. Fay

Members: Mrs. Shapiro, and Messrs. Bouie, Glasgow and Lovelace

Staff: Elisa Lueck, Manager of Strategic Initiatives and Policy Development

Mr. Bouie, Member of the Strategic Planning and Initiatives Committee, reported that the next committee meeting would be announced.

Public Links, Inc

Chairman: Mr. Strickland

Members: Ms. Malone and Mr. Vajda

Staff: Michael Kane, Charlie Bittenbring, and Peter Furey

Mr. Strickland, Chairman of Public Links, Inc., reported that the May 24, 2006 Annual Meeting minutes would be forthcoming.

FOR THE RECORD

Mr. Vajda requested that the Budget Committee minutes dated January 25, 2006 and February 22, 2006, the Administration and Management Committee minutes dated February 22, 2006, the Executive Committee minutes dated April 26, 2006, the Planning and Development Committee minutes dated May 10, 2006, be entered into the record. IN THE ABSENCE OF AN OBJECTION, SO ORDERED.

BOARD MATTERS

• Joanne E. Malone

Ms. Malone reported that she had attended the Maintenance Facilities Tour on May 17, 2006 with Messrs. Strickland, Vajda, and Glasgow. Ms. Malone found that this was a very interesting tour and she enjoyed it.

Frank S. Vajda

Mr. Vajda announced that there is a Flea Market on Saturday, May 27, 2007 from 9:00 a.m. to 4:15 p.m. at Mason District Park. On Saturday evening, May 27, 2006 at Hidden Oaks the "Sounds of the Night" program starts at 7:00 p.m. On Sunday, May 28, 2006 at Hidden Oaks Nature Center is the "Snake and Turtle Feeding" program from 3:30 p.m. to 4:15 p.m.

Gilbert S. McCutcheon

Mr. McCutcheon had no Board Matters.

• Winifred S. Shapiro

Mrs. Shapiro was absent.

• Kenneth G. Feng

Mr. Feng had no Board Matters.

• Kevin J. Fay

Mr. Fay was absent.

• Edward R. Batten, Sr.

Mr. Batten congratulated Brian Laws on his promotion and Ray Alexander for his interim position as Acting Manager of South Run RECenter.

Mr. Batten thanked everyone for attending the renovation celebration of the Hooes Road Athletic Field Complex on Saturday, May 20, 2006. Mr. Batten thanked Ms. Pedersen for an outstanding job. Mr. Batten thanked everyone who worked on the fields; the fields looked good. Mr. Batten thanked Mr. Vajda for attending.

Ms. Malone stated that the Wednesday, May 17, 2006 Maintenance Tour for the board members had also stopped by to see the Hooes Road Athletic Field Complex, and it was very nice.

On Sunday, May 21, 2006, Mr. Batten reported that he had attended an Open House at Historic Huntley. Mr. Batten reported that a presentation was made to Supervisor Kauffman, and Mr. Glasgow would elaborate on the presentation.

• Georgette Kohler

Ms. Kohler was absent.

• George E. Lovelace

Mr. Lovelace stated that he attended the Athletic Council meeting on May 17, 2006. Mr. Lovelace reported that he had shared the Park Authority's plan concerning the allocation of funding for the upcoming 2006 Bond Referendum with the Athletic Council. Mr. Lovelace also informed the Council that the Park Authority is preparing a presentation prior to finalization. Mr. Lovelace reported that the Athletic Council is looking forward to the presentation.

In further discussion of the proposed bond allocation with the Athletic Council, Mr. Lovelace reported that the Park Authority is committed to the Board of Supervisors for the proposed allocation breakout.

Mr. Lovelace announced that he will not be in attendance for the June 14, 2006 Park Authority Board meeting.

• Harrison A. Glasgow

Mr. Glasgow reported that the semi-annual Historic Huntley Open House was held on Sunday, May 21, 2006. The event is held every six months because the facility is nowhere near ready for public use. He reported that he, Ed Batten and approximately 80 other people attended. There was a puppet show depicting the Mason family coming to their summer home, some discussions, and some artifacts from the property to view.

The Friends of Historic Huntley made a presentation to Supervisor Kauffman for his support of this project, this house and its well-being. This presentation was a bowl made from a tree that grew on the property for well over a hundred years and had to come down recently.

Mr. Glasgow reported that the best thing about May 21, 2006 was an announcement from Congressman Moran's office that he has been able to add several projects benefiting Northern Virginia in the FY 2007 Interior Environment Appropriations Bill. Seventy-five thousand dollars has been appropriated to Fairfax County to restore the Historic Huntley Estate. Mr. Glasgow stated that the Park Authority would be sending Congressman Moran a letter thanking him for his generosity and support.

• William G. Bouie

Mr. Bouie had no Board Matters.

• There were no other BOARD MATTERS reported.

DRAFT MINUTES

CLOSED SESSION

At 8:06 p.m. Mr. Vajda MOVED the Park Authority Board convene in closed session for

a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)

The MOTION was **SECONDED** by Mr. Glasgow and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent.

- Update on Land Acquisition in the Mason District
- Update on Land Acquisition in the Braddock District
- Quarterly Land Acquisition Status Report, 2006 First Quarter, Planning and Development Division, May 2006, Land Acquisition Work Plan

Land Acquisition Matters were discussed.

At 8:11 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. McCutcheon and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Glasgow and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1. Update on Land Acquisition in the Mason District

Mr. Feng **MOVED** the Park Authority Board approve the offer range and sign the land acquisition resolution for the property in Mason District as discussed in Closed Session; **SECONDED** by Mr. Bouie and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

C-2. Update on Land Acquisition in the Braddock District

Mr. Vajda **MOVED** the Park Authority Board approve the offer range and sign the land acquisition resolution for the property in Braddock District as discussed in Closed Session; **SECONDED** by Mr. Glasgow and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent. There was no discussion on this item.

C-3. Quarterly Land Acquisition Status Report, 2006 First Quarter, Planning and Development Division, May 2006, Land Acquisition Work Plan

Staff distributed this item for the Park Authority Board's review. There was no discussion on this item. There was no action on this item.

OTHER ACTIONS

After discussion of board policy regarding the naming of parks, Mr. Kane stated that the Park Authority Board can make a decision recognizing the board's policy and state the justification of why the board would be going outside of its policy without changing the policy. Mr. White added that this would be making an exception for a unique circumstance and a unique individual.

Mr. Batten **MOVED** the Park Authority Board approve the process of making an exception to the board's policy for naming of parks as previously discussed; **SECONDED** by Mr. Bouie and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent.

This item will be considered at the next Administration, Management and Budget Committee meeting on June 14, 2006. There were no objections from the Park Authority Board.

ADJOURNMENT

At 8:15 p.m. Mr. Bouie **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Feng and **APPROVED** with Ms. Kohler, Mrs. Shapiro and Mr. Fay being absent.

Frank S. Vajda
Secretary-Treasurer

Minutes Approved at Meeting on

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

Board Agenda Item
June 14, 2006

ACTION - 1

Scope Approval - Turkeycock Run Stream Restoration

The Park Authority Director recommends Park Authority Board approval of the project scope to construct stream improvements to Turkeycock Run at Green Spring Gardens as presented to and reviewed by the Resource Management Committee on May 24, 2006.

ACTION - 2

Authorization to Hold a Public Hearing on the Proposed General Management Plan and Conceptual Development Plan for South Railroad Street Park (Providence District)

The Park Authority Director recommends authorization to hold a public hearing to present the proposed General Management Plan and Conceptual Development Plan for South Railroad Street Park to the public as presented to and reviewed by the Planning and Development Committee on June 14, 2006.

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Board Agenda Item June 14, 2006

INFORMATION - 1

Change to Policy 405 - Rental Properties on Parkland

Presented to and reviewed by the Administration, Management and Budget Committee on May 24, 2006.

INFORMATION - 2

Quarterly Stewardship Update and Invasive Management Area Program Update

Presented to and reviewed by the Resource Management Committee on May 24, 2006.

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